

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on November 16, 2016, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 7:35 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
Mrs. Mindy Opper
Mrs. Jann Skelton

Absent: Mrs. Valerie Buccino, Vice President
Mrs. Mary Mokris

Also Present: Dr. Linda Freda, Superintendent
Mr. Michael Halik, Business Administrator / Board Secretary

BOARD PRESIDENT’S REPORT

Mr. Projansky stated that the accountability regulations regarding superintendents’ salary caps are being revised.

SUPERINTENDENT’S REPORT

Dr. Freda reported the Gould book fair was a tremendous success thanks to Mrs. Gareffa and the parent volunteers. They sold over \$11,500.00. The school will receive \$3,500 cash and \$500 in books. Dr. Freda thanked the parents for donating can goods and turkeys to the “turkey trot.” All food was donated to a local food bank. She also thanked the NCPE for the donation of a 3D Printer to the Gould School.

Congratulations to Mrs. Kline on the birth of her baby girl.

PUBLIC RECOGNITION

None

GENERAL RESOLUTIONS

G1. RESOLVED that the Board of Education approve payment to **Dr. Farrell** in the amount of \$675.00 for a neurological assessment for **student #8004028**.

Moved: Mrs. Skelton Seconded: Mrs. Opper
Yes: 3 No: 0

G2. RESOLVED that the Board of Education approve the North Caldwell School District **2016-2017 Nursing Services Plan.**

Moved: Mrs. Skelton Seconded: Mrs. Opper
Yes: 3 No: 0

G3. RESOLVED that the Board of Education approve the submission of **2016-2017 Uniform State Memorandum of Agreement Addendum-School Critical Incident Drills** between Education and Law Enforcement Officials.

Moved: Mrs. Skelton Seconded: Mrs. Opper
Yes: 3 No: 0

BUSINESS RESOLUTIONS

B1. RESOLVED that the Board of Education approve the **Public Minutes of October 18, 2016.**

Moved: Mrs. Opper Seconded: Mrs. Skelton
Yes: 3 No: 0

B2. RESOLVED that the Board of Education approve the **October 31, 2016, payroll** in the amount of \$313,275.37.

Moved: Mrs. Opper Seconded: Mrs. Skelton
Yes: 3 No: 0

B3. RESOLVED that the Board of Education approve the **October 24, 2016, Hand Check Register** in the amount of \$148.08.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B4. RESOLVED that the Board of Education approve the **October 27, 2016, Hand Check Register** in the amount of \$234,961.58.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B5. RESOLVED that the Board of Education approve the **November 16, 2016, Bills & Claims** in the amount of \$172,096.15.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B6. RESOLVED that the Board of Education approve the **September 30, 2016 Line Item Transfers.**

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: September 30, 2016					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-213-610-01-00	HEALTH SUP. GOULD	119.00	11-000-219-104-03-01	PSYCHOLOGIST: SALARY	(4,000.00)
11-000-213-610-02-00	HEALTH SUP. GRANDVIEW	125.00	11-000-230-100-03-00	TRS. SCH. MONIES: SALARY	(3,275.00)
11-000-216-101-03-00	SPEECH SALARY	20,301.00	11-000-230-105-03-00	EXEC. SEC. SUPT. SALARY	(400.00)
11-000-216-320-03-00	PUR PROF ED SVC COM/B/V	6,670.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(5,000.00)
11-000-219-104-03-00	LDTC: SALARY	3,718.00	11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	(5,000.00)
11-000-219-104-03-02	SOCIAL WORKER: SALARY	821.00	11-110-100-101-02-00	TCHRS SAL: KINDERGARTEN	(8,000.00)
11-000-230-101-03-00	TRS SCH MONIES -SALARY	3,300.00	11-120-100-101-00-00	TEACHERS SAL: GRADES 1-5	(66,936.00)
11-000-262-104-03-00	DIR BLDG/GRND GLD	175.00	11-190-100-610-01-01	SUPPLIES: GENERAL GOULD	(910.00)
11-000-262-104-03-01	DIR BLDG/GRND GDV	176.00	11-190-100-610-02-01	SUPPLIES: GENERAL GDVIEW	(125.00)
11-000-262-110-04-00	CUSTODIAN SUBSTITUTES	6,000.00	11-215-100-101-02-00	PRE-SCH DISABILITY: SAL	(26,000.00)
11-190-100-610-01-04	SUPPLIES: NON CONS GLD	791.00			
11-213-100-106-03-00	RESOURCE ROOM: AIDE SAL	77,450.00			
	Total Transfers	119,646.00		Total Transfers	(119,646.00)
					0.00

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B7. RESOLVED that the Board of Education approve the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for September **2016**.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B8. WHEREAS pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of September 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of September 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B9. RESOLVED that the Board of Education approve the cancelation of the listed outstanding checks from 2014-2015 school year in the amount of \$31,867.98.

Check Number	Check Amount	Check Date
27226	53.60	2/27/2015
27826	32.00	9/16/2014
28737	96.30	10/14/2014
28789	79.00	10/14/2014
29923	35.16	11/18/2014
30130	56.25	11/18/2014
30542	12,250.00	1/20/2015
30648	179.00	2/23/2015
30683	7,685.04	2/27/2015
30798	100.00	2/24/2015
30904	29.04	2/24/2015
30908	75.00	2/24/2015

30965	300.00	2/24/2015
31152	59.99	2/24/2015
31655	<u>10,837.40</u>	6/30/2015
	<u>31,867.78</u>	

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B10. WHEREAS in accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board authorizes the necessary amendments to its Long Range Facilities Plan in order to reflect these proposed projects:

North Caldwell Public School LRFP Projects - September 20, 2016

Gould School						
Item	Quantity	Cost	Total	Notes	Priority	
Exterior						
Gymnasium Canopy	1	\$ 25,000.00	\$ 25,000.00			
Exterior painting	1,100 sqft	9.00 / sqft	\$ 9,900.00			
Exterior sidewalk	1,750 sqft	7.25 / sqft	\$ 12,700.00			
Exterior Railings	1	\$ 5,000.00	\$ 5,000.00			
Athletic field improvements	1	\$ 35,000.00	\$ 35,000.00			
Exterior lintel replacement	57 lf	\$877.00 / lf	\$ 50,000.00		3	
New playground equipment and play surface	1	\$ 75,000.00	\$ 75,000.00	C, E		\$ 75,000.00
Grading and drainage at rear doors	1	\$ 90,000.00	\$ 90,000.00	D		
Roof Replacement	1	\$ 650,000.00	\$ 650,000.00	E	2	\$ 650,000.00
Interior						
Replace Fire Alarm - Mountain	1	\$ 150,000.00	\$ 150,000.00	E	4	\$ 150,000.00
Vct replacement / Stair Treads	27,250 sqft	\$12.00 / sqft	\$ 327,000.00			
Interior Doors	22	\$ 3,000.00	\$ 66,000.00			
Classroom HVAC	17	\$ 50,000.00	\$ 850,000.00	E		\$ 850,000.00
Speech/Faculty Renovations	2	\$ 45,000.00	\$ 90,000.00			
BOE office RTU	1	\$ 75,000.00	\$ 75,000.00	E		\$ 75,000.00
Media center HVAC	1	\$ 300,000.00	\$ 300,000.00	E		\$ 300,000.00
Boiler replacement (Gould)	1	\$ 400,000.00	\$ 400,000.00		1	
Electrical service upgrade (Gould)	1	\$ 400,000.00	\$ 400,000.00	E		\$ 400,000.00
Electrical Distribution	1	\$ 65,000.00	\$ 65,000.00		5	
Replace Casework and sinks	78 lf	\$350.00 / lf	\$ 27,500.00			
Corridor Ceilings and Lighting	4,890 sqft	\$28.00 / sqft	\$ 137,000.00	E		\$ 112,000.00
Cabinet heater replacement	5	\$ 4,000.00	\$ 20,000.00			
Lighting Controls	1	\$ 15,000.00	\$ 15,000.00			
Cafeteria / Kitchen						
wall sound panels	600 sqft	\$100.00 / sqft	\$ 60,000.00	E		\$ 60,000.00
ceilings and lights	1765 sqft	\$28.00 / sqft	\$ 50,000.00	E		\$ 50,000.00
replace grease trap	1	\$ 30,000.00	\$ 30,000.00	E		\$ 30,000.00
Gymnasium						
HVAC	1	\$ 600,000.00	\$ 600,000.00	E		\$ 600,000.00
scoreboard	1	\$5,500.00 ea.	\$ 5,500.00	E		\$ 5,500.00
backstops	4	\$7,500.00 ea.	\$ 30,000.00	E		\$ 30,000.00
new wall system at stage	550 sqft	\$90.00 / sqft	\$ 49,500.00	E		\$ 49,500.00
Stage lighting	1	\$ 250,000.00	\$ 250,000.00	E		\$ 250,000.00
replace lighting	3600 sqft	\$10.00 / sqft	\$ 36,000.00	E		\$ 36,000.00
New platform lift	1	\$ 25,000.00	\$ 25,000.00			
Renovate Music Room / SGI Room / Storage Room	1700 sqft	225.00 / sqft	\$ 382,500.00	D		
Replace Clock System	1	\$ 65,000.00	\$ 65,000.00			
Exit sign replacemnet	1	\$ 7,500.00	\$ 7,500.00			
SUBTOTAL GOULD SCHOOL			\$ 5,466,100.00			
Grandview School						

Grandview School						
Item	Quantity	Cost	Total			
Exterior						
Site paving	60,000 sqft	\$2.25 / sqft	\$ 135,000.00			
Exterior stairs	2	\$20,000 ea.	\$ 40,000.00		1	
Exterior sidewalk	6,400	\$7.25 / sqft	\$ 46,500.00		2	
Swing gate at driveway			\$ 20,000.00	E		\$ 20,000.00
Athletic Field improvements	1	\$ 300,000.00	\$ 300,000.00	E		\$ 300,000.00
New playground equipment			\$ 75,000.00	C, E		\$ 75,000.00
Roof Replacement	1	\$ 1,250,000.00	\$ 1,250,000.00	E	4	\$ 1,250,000.00
Interior						
Classroom HVAC	22	\$ 50,000.00	\$ 1,100,000.00	E		\$ 1,100,000.00
Kindergarten common area HVAC	1	\$ 300,000.00	\$ 300,000.00	E		\$ 300,000.00
Office/Nurse convert to VAV	5	\$ 5,000.00	\$ 25,000.00			
Electrical service upgrade	1	\$ 400,000.00	\$ 400,000.00	E	4	\$ 400,000.00
Acoustic Wall panels in Media Center		\$100.00 / sqft	\$ 60,000.00			
Interior Door Replacement	49	\$3,000 / door	\$ 147,000.00			
Metal pipe enclosures in each room	24	\$400.00 / clrm	\$ 9,600.00			
Renovate toilets at entry	1	\$ 130,000.00	\$ 130,000.00			
Multipurpose Room						
HVAC	1	\$ 600,000.00	\$ 600,000.00	E		\$ 600,000.00
new wood floor	3,900 sqft	\$4.00 / sqft	\$ 15,600.00	E		\$ 15,600.00
stage lighting			\$ 250,000.00	E		\$ 250,000.00
backstops	6	\$7,500.00 ea.	\$ 45,000.00	E		\$ 45,000.00
Replace boiler	1	\$ 400,000.00	\$ 400,000.00	E	5	\$ 400,000.00
Renovate toilet in Classroom 127	1	\$ 55,000.00	\$ 55,000.00			
SGL room in Corridor 012	200 sqft	\$150.00 / sqft	\$ 30,000.00	E		\$ 30,000.00
Electrical Distribution	1	\$ 35,000.00	\$ 35,000.00			
Lighting Controls	1	\$ 25,000.00	\$ 25,000.00			
Fire Alarm Upgrades	1	\$ 150,000.00	\$ 150,000.00	E	3	\$ 150,000.00
Exterior lighting replacement	1	\$ 30,000.00	\$ 30,000.00			
SUBTOTAL GRANDVIEW SCHOOL			\$ 5,673,700.00			
TOTAL BOTH SCHOOLS			\$ 11,139,800.00			
Notes:						
A. All costs are construction cost estimates only. For total project costs, assume approx. 30% soft costs			\$ 14,481,740.00			
B. Budget estimate to be finalized once full scope of work is determined and selected by the BOE						
C. Allowance given until scope is determined						
D. Project is currently in design phase with DRA						
E. Projects could be included with Referendum						
		highlited items	\$ 8,298,600.00			
		delta	\$ 2,841,200.00			

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the submission of the aforementioned projects to the Essex County Executive Superintendent of Schools and the New Jersey Department of Education for approval; and be it further

RESOLVED that District Administration, the District Architect and/or the board Attorney, are hereby authorized to execute those actions deemed appropriate to amend the District's Long Range Facilities Plan.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B11. RESOLVED that the Board of Education approve payment to attached listed staff for 2016-17 Title I Tutoring.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B12. RESOLVED that the Board of Education approve the November 15, 2016, payroll in the amount of \$329,098.26.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B13. RESOLVED that the Board of Education approve the following documented emergency bus exit drill:

- The date of the drill was October 7, 2016
- The drill was conducted at 9:00 a.m.;
- The drill was conducted at the Grandview School;
- The location of the drill was 35 Hamilton Drive East, North Caldwell, NJ;
- Route number E-023 was included in the drill; and
- Mr. Michael Stefanelli, school principal, supervised the drill.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

B14. RESOLVED that the Board of Education approve the **October 14, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Opper Seconded: Mrs. Skelton

Yes: 3 No: 0

PERSONNEL RESOLUTIONS

P1. RESOLVED that the Board of Education approve **Gabriella Mottola**, Seton Hall University student, to complete 50 hours of occupational therapy observations effective November 17, 2016 to June 30, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P2. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Adlon, I.	12/1/16	Cyber Risk		
Barone, D.	11/16/2016	Mission Services		
Falco, T.	11/28/16	MEIG Safety Seminar		
Halik, M.	11/28/16	MEIG Safety Seminar		
Halik, M.	12/1/16	Cyber Risk		
Lisa, Z.	11/29/2016	1 st & 2 nd Gr Conference	\$249.00	
Lista, E.	2/13-14/17	Visual Perception Skills	\$645.00	
Nikow, L.	See attchd	Conquer Math	\$405.00	
Thomas, C.	11/29/2016	1 st & 2 nd Gr Conference	\$249.00	

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P3. RESOLVED that the Board of Education approve Family Medical Leave for **Melissa Kline** effective November 14, 2016 to February 16, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P4. RESOLVED that the Board of Education approve payment to **Marian Smith** for before and after school tutoring under the Title I Grant effective October 1, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P5. RESOLVED that the Board of Education approve **Danielle Hill** as a substitute teacher for the 2016-2017 school pending certification.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P6. RESOLVED that the Board of Education approve **Mary Vassallo** as a long term 4th grade substitute teacher at a salary of \$200.00 per day effective November 14, 2016 to December 14, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P7. RESOLVED that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Bryer, C.	2/27, 3/29	Conquer Math	\$270.00	
Garthwaite, J.	12/12, 2/27	Conquer Math	\$270.00	
Icker, A.	12/12, 3/29	Conquer Math	\$270.00	
Tarantino, T.	12/12, 3/29	Conquer Math	\$270.00	

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

P8. RESOLVED that the Board of Education approve **Anthony Leone** as a substitute teacher for the 2016-2017 school year pending criminal history review.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

OLD BUSINESS

None

NEW BUSINESS

Mrs. Opper, Buildings and Grounds Committee Member, gave an update on the West Essex Lacrosse and/or Field Hockey facilities use permit requests, suggesting the organizations apply for a 501(c)(3) designation. Mrs. Thies, one of the organization facilitators, told Mrs. Opper they did not want to apply for this designation and they were disappointed with the rates they would have to pay because they are not a 501(c)(3) organization.

The following resolution was called at approximately 7:50 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to: a legal issue. Said matters will be made public upon their disposition.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 3 No: 0

As there was no further business to discuss, the Board adjourned at 8:05 p.m.

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary